

TRA Services

Tax Year 2009 Schedule of Dates and Deadlines

Fall testing begins	October 26, 2009
Fall testing deadline	December 18, 2009
Production file deadline	January 19, 2010
Forms mailed to students	by February 01, 2010^{1 2}
Files sent to IRS	by March 31, 2010³

Please plan to send your test and production files at the earliest possible date.

¹Forms will be mailed by February 1, 2010 for the schools that meet the above Production file deadline. Files received after the deadline will be handled on a first-come, first served basis. Every effort will be made to mail all forms by the February 1 mail date, but we can only guarantee meeting the February 1 mail date for schools that have met the deadlines.

²Note: The mailing deadline that is traditionally the end of January has been extended by the IRS to February 1, 2010 for the 2009 tax year, due to fact that January 31 falls on a Sunday.

³The submission deadline that we have traditionally met to the IRS at the end of February was actually the deadline to submit paper documents. The deadline for electronic submission is March 31 (See IRS Publication 1220.)